

**CAPE BRETON REGIONAL MUNICIPALITY**  
**Special Council Meeting – Minutes**

**Thursday, December 20, 2012**  
**4:50 p.m.**  
**Council Chambers**  
**2<sup>nd</sup> Floor Civic Center**  
**320 Esplanade, Sydney, NS**

**Mayor Clarke called the meeting to order.**

**Present:** Mayor Cecil P. Clarke  
Councillor Charlie Keagan  
Councillor Mae Rowe  
Councillor Claire Detheridge  
Councillor Eldon MacDonald  
Councillor Ray Paruch  
Deputy Mayor Kevin Saccary  
Councillor George MacDonald  
Councillor Darren Bruckschwaiger  
Councillor Lowell Cormier  
Councillor Jim MacLeod

**Staff:** Jerry Ryan, Chief Administrative Officer  
Bernie White, Municipal Clerk  
Angus Fleming, Director of Human Resources  
Robin B. Campbell, QC, Regional Solicitor

**Absent:** Councillor Clarence Prince (illness)  
Councillor Ivan Doncaster (regrets)

**Summary of Decisions**

It was noted that CBRM Council met In Camera on December 13, 2012 and December 20, 2012 pursuant to Section 22(2)(d) of the *Municipal Government Act*.

1) **Succession Planning – CAO's Office**

**Motion** that CAO Jerry Ryan be appointed CBRM Senior Administrative Consultant as of January 1, 2013 until his formal retirement as of September 30, 2013, and that relevant contractual documentation be executed – **Carried**.

**Motion** that Marie Walsh, current CBRM Director of Finance, be appointed CBRM Interim CAO as of January 1, 2013, and continue unless termination for cause until September 30, 2013, and that relevant contractual documentation be executed - **Carried**.

**Adjournment**

**It was noted that CBRM Council met In Camera on December 13, 2012 and December 20, 2012 to discuss personnel issues as authorized by Section 22(2)(d) of the *Municipal Government Act*.**

**1. Succession Planning – CAO's Office**

As directed by Council on December 13, 2012, the Mayor, in consultation with the CAO and the Director of Finance, met to clarify some details on the transition plan for succession planning for CAO Ryan's position when he retires in September 2013.

After discussion, the following motions were offered in open session:

**Motion:**

Moved by Deputy Mayor Saccary; seconded by Councillor MacLeod, that Jerry Ryan, CAO, be appointed CBRM Senior Administrative Consultant as of January 1, 2013 until his formal retirement as of September 30, 2013, and that relevant contractual documentation be executed.

**Motion Carried**

**Motion:**

Moved by Deputy Mayor Saccary; seconded by Councillor MacLeod, that Marie Walsh, current CBRM Director of Finance, be appointed CBRM Interim CAO as of January 1, 2013, and continue unless termination for cause until September 30, 2013, and that relevant contractual documentation be executed.

**Motion Carried**

No further business.

**Adjourned at 5:00 p.m.**

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**Mayor Cecil P. Clarke**

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**Bernie White  
CBRM Municipal Clerk**

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